



EAST TROY

COMMUNITY SCHOOL DISTRICT

Committed to the Growth & Success of Each Student, Each Year

STUDENT WITHDRAWAL FORM

The District may stop recording attendance and subsequently enforcing truancy at the end of the term, quarter, or semester in which the student turns 18 years old and is no longer attending school; when the District receives documentation that the student is no longer residing in the District; or when the student has enrolled in another public school, private school or home based education program.

In order to place the District and the student/family in the best possible position regarding the student's education and the enforcement of truancy, the District will require, to the best of our ability, that parents/students (over age 18) complete and submit a Student Withdrawal form, which will solicit relevant information, including last day of attendance, education plans (i.e., Wisconsin Public School, Out of State Public School, Private School, Out of Country School, Home Based Education System, Other), reason for withdrawal, and other relevant information.

Board Policy: 431

Student Information

Student's Name: _____ Grade: _____ Last Day Attending: _____

Forwarding Address: _____

Indicate Reason for Withdrawal

- Transfer to Another WI Public District District: _____ City: _____
- Transfer to an Out of State Public School District: _____ City/State: _____
- Transfer to Another Country Country: _____
- I will be homeschooling my child I have completed paperwork with DPI
- Transfer to a Private School School: _____ City/State: _____
- Other: _____

Please note: Student educational records will be forwarded to the receiving school upon written request from that school.

Adult Signature

Legal Parent/Guardian or Adult Student Signature: _____ Date: _____

SCHOOL USE ONLY: Teacher Acknowledgement *(indicates that all school property has been returned by this student)*

Hour	Class	W/drawal Grade	Text Books	Other Property	Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
Library-List books & cost					
Technology-Chromebook/Charger					
Athletics-List equipment & cost					
Food Service					