

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – September 9, 2013**

The East Troy Community School District Board met in regular session on September 9, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Murry Mitten, Martha Bresler, and Dawn Buchholtz. Also present were Dr. Chris Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, 1 guest and one reporter

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Ted Zess and seconded by Murry Mitten for approval of the agenda. Motion carried unanimously.

V. APPROVAL OF MINUTES ON AUGUST 26, 2013 REGULAR BOARD MEETING

A motion was made by Martha Bresler and seconded by Ted Zess to approve the minutes of the August 26, 2013 regular Board meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

No items submitted.

VIII. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
 - i. Dr. Hibner announced that the Annual Meeting will be held on September 23, 2013 at 7:00 p.m.
 - ii. The building and grounds update concerning summer projects was tabled.
- B. Business Manager Report: No report submitted.
- C. Director of Instruction Report: No report submitted.
- D. School Board President's Report: No report submitted.

IX. FINANCIAL REPORT

No report submitted.

X. DISCUSSION/ACTION ITEMS

- A. Proposed Preliminary Budget for the Budget Hearing of the Annual Meeting on September 23, 2013: A motion was made by Martha Bresler and seconded by Murry Mitten to approve the proposed preliminary budget for the Budget Hearing of the Annual Meeting on September 23, 2013. Motion carried unanimously.
- B. Staffing Recommendations: A motion was made by Murry Mitten and seconded by Ted Zess to approve Joanna Boey for a 0.5 FTE School Psychologist position. Motion carried unanimously. A motion was made by Murry Mitten and seconded by Ted Zess to approve Meredith Libbey decreasing from a 1.0FTE status to a 0.8FTE status with the understanding and agreement that if the need arises due to increased evaluations/caseloads, her hours would be increased for that given time. Motion carried unanimously.
- C. Tickets to be Used at Extra-Curricular Events for 2013-2014 School Year: A motion was made by Ted Zess and seconded by Murry Mitten to approve the use of McDonalds sponsored tickets to be used at extra-curricular events for the 2013-2014 school year. Ted Zess, aye; Murry Mitten, aye; Martha Bresler, nay; Dawn Buchholtz, aye. Motion carried.
- D. Open Enrollment Exception Request per new State Statute: Item moved to executive session.
- E. Update Regarding Parent Complaint Pertaining to Programming for Child: Item moved to executive session.

XI. POLICY REVIEW AND DEVELOPMENT:

No items submitted.

XII. COMMUNICATIONS/ANNOUNCEMENTS

Dr. Chris Hibner shared an article written for the Walworth County Gazette which highlighted several recent successes in East Troy High School athletics focusing on the hard work and determination of East Troy student-athletes.

Dr. Chris Hibner shared a letter he received stating that Katherine Zwirgzdas, Administrator of Business Services for East Troy Community School District was recently awarded the Certified

Administrator of School Finance and Operations (SFO) certification by the Association for School Business Officials International (ASBO International).

XIII. BOARD OF EDUCATION – FUTURE ITEMS:

No items submitted.

XIV. ADJOURN TO EXECUTIVE SESSION

A motion was made by Murry Mitten and seconded by Ted Zess to adjourn. Ted Zess, aye; Murry Mitten, aye; Martha Bresler, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 8:01 p.m.

XV. RECONVENE TO OPEN SESSION

A motion was made by Murry Mitten and seconded by Martha Bresler to reconvene to open session at 8:40 p.m. Motion carried unanimously.

A motion was made by Murry Mitten to approve of the open enrollment exception requests per the new State Statute and seconded by Ted Zess. Motion carried unanimously.

A motion was made by Ted Zess to adjourn and seconded by Murry Mitten at 8:42 p.m. Motion carried unanimously.

Respectfully submitted,

Kathy Zwirgzdas