

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – August 12, 2013**

The East Troy Community School District Board met in regular session on August 12, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Murry Mitten, Martha Bresler, Mike Zei and Dawn Buchholtz. Also present were Kathy Zwirgzdas, Amy Foszpanczyk, administrators, and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Mike Zei and seconded by Ted Zess for approval of the agenda and amended agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES OF PREVIOUS REGULAR BOARD MEETING

A motion was made by Ted Zess and seconded by Mike Zei to approve the minutes of the July 29, 2013 regular Board meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

None.

VII. ADMINISTRATIVE REPORTS

A. District Administrator Report:

- i. Kathy Zwirgzdas in place of Dr. Hibner reiterated the upcoming annual meeting date is September 23, 2013 at 7:00 p.m.
- ii. The welcome back letter and agenda was distributed for board members. District goals were reiterated as well as Dr. Hibner's passage regarding that the future of education will look like what we make it and that we have great opportunity in the present. Noted was that all staff are expected from 8-12 on Monday the 26th, as well as several of the key sessions and trainings throughout the week. Finally, board members were invited to the breakfast on the first day and luncheon on the last day, with notice of presence to the district office in case of needing to post for a quorum present.

B. Business Manager Report:

Kathy Zwirgzdas reviewed an open enrollment survey completed by the Donovan Group, with a summary of the statements and an attempt to quantify results for comparison purposes in future years.

C. Director of Instruction Report:

- i. Amy Foszpanczyk reported on a comparison of WVS (Wisconsin Virtual School) enrollment numbers and pupil course completions between 2011-12 and 2012-13.
- ii. Amy Foszpanczyk reviewed the 2013 AP (Advanced Placement Results) for East Troy students, including those receiving 3's or more on exams, and noting that 14 students were given advanced placement scholar awards.

D. School Board President's Report: No items submitted.

VIII. FINANCIAL REPORT

None.

IX. DISCUSSION/ACTION ITEMS

- A. Staffing Recommendations: A motion was made by Mike Zei and seconded by Ted Zess to approve a 0.65 FTE elementary reading support teacher position for Traci Rabelhofer. Motion carried unanimously.
- B. What's next pertaining to the process as it relates to any future referendum: A document prepared by Donovan Group with characteristics of a successful third try referenda was presented. Discussion occurred regarding a working session to be set up in the future. It was also noted Dr. Hibner is working on an updated timeline with consultants. Therefore, the direction was to have if possible the updated timeline at the next board meeting and set a date at that time for a working session.
- C. 2012-2013 donations from the East Troy All Sports Booster Club: Ted Zess presented a listing of the generous donations from the East Troy All Sports Booster Club for 2012-13 totaling \$21,186. A motion was made by Murry Mitten and seconded by Dawn Buchholtz to accept the donations with a thank you. Ted Zess, member of All Sports Booster Club, abstained. Motion carried.
- D. 66:03 contract for speech and language position with Clinton School District: Discussion occurred that at this time, it may not be likely that a quality candidate can be found for a 50/50 position in speech and language with Clinton – several applicants/interviews have not resulted in a candidate. Mike Zei made a motion that administration may contact Clinton schools to attempt

to discontinue the contract if a candidate has not been found. Murry Mitten seconded the motion. Motion carried unanimously.

- E. Updates to administrative policies (200's) – Business Manager job description, Director of Special Ed job description, and Director of Curriculum job description: The item of Director of Curriculum job description was tabled. Martha Bresler made a motion to approve the business manager and special ed job descriptions, with the understanding of making changes as discussed and viewing the final document. Murry Mitten seconded the motion. Motion carried.
- F. Open Enrollment Exception Request per new State Statute: Item moved to executive session.

X. POLICY REVIEW AND DEVELOPMENT:

1st reading – 443.5 – Use of Two Way Communication Devices. (Posted as first, but was actually a second reading.) Revisions requested were to eliminate 443.5 as 443.7 is a newer policy which supersedes 443.5.

XI. COMMUNICATIONS/ANNOUNCEMENTS

Rick Penniston presented the plaque for the ETHS being named one of the best high school's in Wisconsin by US News & World Report. The Board suggested creating a banner for the High School as well.

Kathy Zwirgzdas gave the Board a hand out to read about Mike Zei's question from the last board meeting regarding interest rates and Detroit's bankruptcy.

Ted Zess asked about the compensation committee and Kathy Zwirgzdas indicated an all teacher email had been sent in July asking for volunteers with good response to date – 10-15 interested. Closing time for initial volunteers for the meeting is Sept 16th with committee work to begin at the end of September/early October.

XII. BOARD OF EDUCATION – FUTURE ITEMS:

Martha Bresler indicated the Student Learning Subcommittee will be beginning their work again this fall.

XIII. ADJOURN TO EXECUTIVE SESSION

A motion was made by Murry Mitten and seconded by Ted Zess to adjourn to executive session to discuss open enrollment exception request(s) per new state statute as provided under s.s. 19.85(1)(c).

Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 7:56 p.m.

XIV. RECONVENE TO OPEN SESSION

A motion was made by Martha Bresler and seconded by Murry Mitten to reconvene to open session at 8:12 p.m. Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried unanimously.

A motion was made by Martha Bresler and seconded by Murry Mitten to approve the open enrollment exceptions requested. Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried.

A motion was made by Murry Mitten and seconded by Ted Zess to adjourn. Motion carried unanimously. Meeting adjourned at 8:13 p.m.

Respectfully submitted,
Mike Zei