

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – April 10, 2017**

The East Troy Community School District Board met in regular session on April 10, 2017. The meeting was called to order by President, Ted Zess at 6:01 p.m. followed by the Pledge of Allegiance. Board members present were Martha Bresler, Dawn Buchholtz, Steve Lambrechts, Sue Frohling, and Ted Zess. Also present were Dr. Christopher Hibner, Daphne Kohnke, Kathy Zwirgzdas, administrators/supervisors, four guests, one student representative, and one reporter. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts for approval of the agenda and the amended agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the March 13, 2017 regular board meeting minutes. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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Tim Griffin asked the Board continue to consider an operational referendum for November.

***VII. FINANCIAL REPORT***

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None.

***VIII. DISCUSSION/ACTION ITEMS***

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- A. Administration budget proposals / programming for 2017-18 school year: Administration explained the budget listing including additions and reductions that are proposed for 17-18. Ted Zess made a motion to move forward with the impact needs and reductions. Steve Lambrechts seconded the motion. Motion carried unanimously. The Board then took a 5 minute break.
- B. Approval of donation(s): Dawn Buchholtz made a motion to gratefully accept the donation of the elliptical trainer for the alt ed program. Steve Lambrechts seconded the motion. Motion carried unanimously.

- C. Approval of overnight field trips: Dawn Buchholtz made a motion to approve the NASA field trip. Steve Lambrechts seconded the motion and the motion carried unanimously.
- D. Discussion and approval of change order request(s): None.
- E. Recommended revisions to policy 751 – Student Transportation Services: Dawn Buchholtz made a motion to approve the revisions to the policy. Steve Lambrechts seconded the motion, and the motion carried unanimously.
- F. Approval of new policy 761 – Food Service Meal Charging Policy for Delinquent Accounts: Dawn Buchholtz made a motion to approve the new policy. Steve Lambrechts seconded the motion, and the motion carried unanimously.
- G. Staffing proposals – from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years: Moved to executive session.
- H. Professional staff employment – contract renewal/non-renewal: Moved to executive session.
- I. Evaluation of District Administrator: Moved to executive session.

## ***IX. ADMINISTRATIVE REPORTS***

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- A. District Administrator Report: None.
- B. Business Manager Report:
  - i. Debt defeasance hold: Kathy Zwirgzdas recommended that no debt defeasance be established this fiscal year.
  - ii. Preliminary 2017-2018 budget: Already addressed in item A.
- C. Director of Instruction Report: Daphne Kohnke updated the Board related to the Forward Exam, Aspire testing and ACT testing.
- D. Director of Special Education/District Assessment Coordinator: Kate Harder updated the Board on information related to student profiles toward supporting personalized learning.
- E. Student Representatives Report: NHS induction and Prom is at the end of April. AP testing is at the start of May.
- F. School Board President's Report: May meeting on May 8, can it be moved to the 15<sup>th</sup>? The Board tentatively agreed to the change, with final confirmation at the April 24<sup>th</sup> board meeting.

## ***X. POLICY REVIEW AND DEVELOPMENT***

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- A. 2<sup>nd</sup> reading: 345.71 – Early Graduation Policy
- B. 2<sup>nd</sup> reading: 343.3 – Youth Options

C. 1<sup>st</sup> reading: 345.7 – Graduation Requirement

***XI. COMMUNICATIONS/ANNOUNCEMENTS***

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Dr. Hibner reported on April referendum results.

***XII. BOARD OF EDUCATION – FUTURE ITEMS***

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Martha Bresler recommended exploring the operational referendum.

***XIII. ADJOURN TO EXECUTIVE SESSION –***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts, to adjourn to executive session at 9:35 for the discussion of staffing proposals, professional staff employment – renewal/non-renewal, and evaluation of District Administrator as provided under s.s. 19.85(1)(b) and 19.85(1)(c). Roll call vote – Steve Lambrechts – yes, Sue Frohling – yes, Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess – yes. Motion carried unanimously.

***XIV. RECONVENE TO OPEN SESSION -***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to reconvene to open session at 9:57 p.m. Motion carried unanimously.

Ted Zess made a motion to approve the recommendation from administration for a non-renewal of the current part-time contract due to budget reductions for Amy Schwartz. Dawn Buchholtz seconded the motion. Motion carried unanimously.

***XV. ADJOURNMENT***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to adjourn. Motion carried unanimously. Meeting adjourned at 9:58 p.m.

Respectfully submitted,

Steve Lambrechts