

East Troy All Sports Booster Club

By-laws

ARTICLE I – ORGANIZATION

This organization shall be a non-profit, unincorporated association, unless state laws require differently. The name of this organization shall be **East Troy All Sports Booster Club** at the East Troy High School, 3128 Graydon Avenue, East Troy, Wisconsin 53120.

ARTICLE II-PURPOSE

Section 1

The booster club exists for the purpose of broadening the involvement of students, student families and the school, through support for all male and female activities of the inter-school athletic programs. The Booster Club works to achieve this through active participation of as many parents as possible in the booster club programs and in concentrated support for individual sports, working closely with the coaches, athletic directors, and the principal of the school. The East Troy All Sports Booster Club supports the following objectives:

- a) To support, promote, and maintain a high standard of integrity and good sportsmanship in all athletic activities of the East Troy School System.
- b) To foster and promote good will and fraternal spirit among members.
- c) To promote and encourage better attendance to all sports activities by the parents, friends of athletes, and the students and faculty of the East Troy Schools.
- d) To promote and encourage more young men and women to get involved in athletics, either as an active participant or as a volunteer assistant such as statistician, etc.
- e) To raise funds to assist all athletic programs through the high school athletic fund. The athletic directors may help to create smaller booster club committees to support a strong revenue producing program assisting all athletic programs.

Section 2

Fundraising to support the athletic program in East Troy is a primary task of the Booster Club. The following framework will guide handling funds:

- a) Money raised by the Booster Club to support athletic programs may be raised through a variety of methods such as annual dues, advertisements, concession stands, social events and other activities which are approved by the Booster Club officers and meet with the general agreement by the school administrator.

- b) Requests for money must be related to the athletic programs within East Troy Community Schools.
- c) Requests for money must be made by school coaches, athletic directors, Director of Buildings and Grounds, or building principals. Requests must be submitted to the Athletic Department for approval 2 weeks prior to the monthly meeting. Once processed by the Athletic Department, the requestor needs to come to the Booster Club meeting with the approved request.
- d) Decisions about requests for money will be made at monthly meetings. These will be decided by a majority vote by the officers and active members in good standing who are present.
- e) Payment of the approved funds will be made in a manner mutually agreed upon by the Booster Club officers and the recipient. In case of a conflict, the officers of the booster club will make the final decision for method of disbursement.

ARTICAL III-MEMBERSHIP

Section 1

Parents and supporters of student athletes who desire membership shall be eligible for membership in the association.

Section 2

There will be yearly membership dues of \$10.00 per family for regular active members, or \$50.00 for a family lifetime membership. Dues shall be payable at the beginning of each school year. Dues may be increased or decreased by the officers and a majority vote of active members in good standing present at the annual meeting.

Section 3

An active member in good standing shall be anyone who has paid annual dues and either attends at least two meetings or works in either concession stand at least two times. A voting member is anyone that both pays the annual dues and attends at least two meetings.

ARTICLE IV-OFFICER ELECTIONS

Section 1- Officers

Officers shall consist of a President, Vice President, Treasurer, Secretary and Concession Coordinator. There may be additional officers, committee chairpersons, and other officials as the President may appoint or nominate from time to time.

Section 2- Nomination and Election

The President shall appoint a nomination chairperson who will in turn develop a slate of nominees for the officer positions. Election of officers shall take place at the annual meeting in May.

Section 3-Term

Officers shall serve for one year terms.

Section 4-Eligibility

Only active members in good standing shall hold office or vote in elections unless the Executive Committee waives this provision.

Section 5-Voting

Voting shall be by show of hands. In the event there is more than one person nominated for any one office, then whoever wins the majority of votes cast shall be deemed winner of the election.

In the event there is but one nominee for any particular office and that nominee does not receive the majority of votes cast, then the Executive Committee shall appoint an eligible member to serve in that office and hold that office until the next regular election, or in the alternative, the Executive Committee may determine to hold another election for that particular office.

Section 6-Installation

Installation of officers shall be at the June meeting at which time the new officers shall take over their duties in all matters affecting the next subsequent school year.

Section 7-Annual Meeting

The annual meeting of the Booster Club shall be held In May. The secretary will notify all active members in good standing in writing of this meeting. At the annual meeting all annual reports shall be received. Between the annual meeting in May and the first meeting of the subsequent school year in June the retiring officers and the newly elected officers shall hold a joint session of the Executive Committee. At the joint session, the retiring officers shall transfer all books and papers, and belongings of the booster club in their possession to the new officers and otherwise advise the new officers as to the status of affairs of the Booster Club.

ARTICLE V-DUTIES OF OFFICERS

Section 1-President

It shall be the duty of the President to preside at all regular and special meetings and all Executive Committee meetings. The President shall perform all of the duties of the office; may appoint or nominate all committee and committee chairpersons; and shall be and ex-officio member of all committee, except the nominating committee. The President shall also sign all contracts, checks and disbursements, subject however; to the approval or ratification of the Executive Committee.

Section 2-Vice President

The Vice President shall act as President in the event of the President's absence, death, or incapacity and shall assume the President's duties for the balance of his/her term unless replaced by the Executive Committee.

Section 3-Secretary

It shall be the duty of the Secretary to keep a record of all regular and special meetings. The Secretary shall also maintain a procedure book, which is a record of the activities of the Booster Club. It shall also be the duty of the Secretary to conduct the correspondence of the Booster Club, keep a list of the membership's current address, send out all notices required and notify members of the annual meeting.

Section 4-Treasurer

It shall be the duty of the Treasurer to receive all moneys due to the Booster Club and deposit them in a place approved by the booster club. The Treasurer shall disburse the funds of the Booster Club only for purposes approved by the booster club. The Treasurer shall present a statement of account at all regular meetings and at other times when requested to do so by the President and shall make a full report at the annual meeting. A committee approved by the President may audit the accounts of the Treasurer.

Section 5- Concession Coordinator

It shall be the duty of the Concession Coordinator to find committee leaders, order supplies and schedule volunteers for the concession stands.

ARTICLE VI-EXECUTIVE COMMITTEE

Section 1

The Executive Committee shall consist of the elected officers.

Section 2

The duties of the Executive Committee shall be to transact emergency business in the interval between regular monthly club meetings.

Section 3

The majority of the Executive Committee shall constitute a quorum.

Section 4

Meetings of the Executive Committee shall be held as needed.

ARTICLE VII-MEETINGS

Section 1

Regular meetings of the booster club shall be held at 7 P.M., the first Monday of each month-August through June, unless otherwise provided by the Booster Club or by the Executive Committee.

Section 2

The Executive Committee may call special meetings.

Section 3

The annual meeting shall be in May.

Section 4

At least three officers shall constitute a quorum for the transaction of business in any meeting of the Booster Club.

ARTICLE VIII- PROPERTY RIGHTS

Membership in this Booster Club shall not title or vest any of the members with any property rights or rights having monetary value of any kind whatsoever, including, but not limited to, property rights or monetary rights in the school or in the Booster Club.

ARTICLE IX-AMENDMENT

These by-laws shall be approved by a meeting of the regularly called general membership, by a majority vote of those active members in good standing and actually casting their vote at said meeting. The by-laws may be amended by a two-thirds vote of the active members in good standing present at any annual meeting. Such amendments may only be recommended by the Executive Committee, and shall be presented in writing and read at the regular meeting prior to the time of voting.

ARTICLE X-RELATIONSHIP WITH SCHOOL PRINCIPAL AND ATHLETIC DEPARTMENT

Section 1

The Booster Club shall operate in full support of the school principals, the athletic directors and coaches. At no time should the Booster Club make recommendations or become directly involved in the day to day operation of the school athletic program. The Booster Club serves only to support the school district's athletic program and has no direct input into the establishment of policy by the school principal or athletic directors.

Section 2

Funds that exceed \$100 as per Board Policy 840. A Booster Club representative shall receive and present to the Board of Education, a report of funds that have been raised and donated to the school building or school district for specific purposed, or for general use..

ARTICLE XI-CONCESSION GUIDELINES

High school students will be allowed to help with the opening and closing of the concession stands. They may work sales when there is a supervising member of the Booster Club in the stand if allowed for by ETCS D policies. Concession equipment owned by the Booster Club is for use exclusively in the concession stands unless agreed to by the ETASBC executive committee.

Approved: May 4, 2015

