

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – August 7, 2017**

The East Troy Community School District Board met in regular session on August 7, 2017. The meeting was called to order by President, Ted Zess at 6:09 p.m. followed by the Pledge of Allegiance. Board members present were Martha Bresler, Dawn Buchholtz, Steve Lambrechts, Sue Frohling and Ted Zess. Also present were Dr. Christopher Hibner, Daphne Kohnke, Kathy Zwirgzdas, administrators/supervisors, and one guest. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts for approval of the agenda and the amended agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the July 17, 2017 regular board meeting minutes. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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None.

***VII. FINANCIAL REPORT***

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Martha Bresler made a motion to approve June 2017 payments in the amount of \$5,267,456.13 and receipts in the amount of \$1,008,604.65 as reflected on the financial statements. Dawn Buchholtz seconded the motion, and the motion carried unanimously.

***VIII. DISCUSSION/ACTION ITEMS***

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- A. 2016-2017 donations from East Troy Music Boosters: Laura Rash presented the donations for the East Troy School District from Music Boosters. Dawn Buchholtz made a motion to gratefully accept the donation. Steve Lambrechts seconded the motion. Motion carried unanimously.

- B. Staffing resignation(s): Ted Zess made a motion to approve the resignation of Brenna Davis. Dawn Buchholtz seconded the motion. Motion carried unanimously. Dawn Buchholtz made a motion to approve the resignation of Sheila Meinecke. Steve Lambrechts seconded the motion. Motion carried unanimously.
- C. Staffing recommendation(s): Dawn Buchholtz made a motion to approve Laura Sprunk as a PV teacher for a one year FTE term. Steve Lambrechts seconded the motion, and the motion carried unanimously. Dawn Buchholtz made a motion to approve Heather Glass as a LPP teacher for a one year FTE term. Steve Lambrechts seconded the motion, and the motion carried unanimously.
- D. Property on Scout/Bluff Roads: The Board discussed sending a letter to possible governmental agencies that may be interested in having the property donated to them.
- E. Discussion and approval of change order request(s): None.
- F. Budget revisions for 2016-17 school year: Ted Zess made a motion to approve the 16-17 budget revisions as presented. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- G. 470 Fees Policy: Martha Bresler made a motion to amend the policy to add item IV as presented, with no further changes. Dawn Buchholtz seconded the motion, and the motion did not carry. Martha Bresler made a motion to amend the policy to add item IV as presented, change item II to “will” instead of “may”, and no further changes. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- H. 343.3 Youth Options Policy: Dawn Buchholtz made a motion approve the policy as presented. Steve Lambrechts seconded the motion, and the motion carried unanimously.
- I. Discussion and approval of change order request(s) Duplicated from item E.
- J. Early Graduation request: Moved to executive session.
- K. Deliberating the use of public funds as it relates to reaching an agreement with private schools for proportionate share use of funds: Moved to executive session.
- L. Student busing transportation request: Moved to executive session.

## ***IX. ADMINISTRATIVE REPORTS***

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- A. District Administrator Report:
  - i. Annual Meeting – September 25, 2017 at 6:00 p.m.
  - ii. Review agenda for “Back-to-School-Inservice” for Professional Development
  - iii. Administration reporting on current staffing status for the 2017-18 school year

- B. Business Manager Report: None.
- C. Director of Instruction Report:
  - i. Curriculum update related to renewal process
  - ii. Timelines for releasing of standardized assessments – ACT, ACT Aspire, Forward Exams, and MAP Testing
- D. Director of Special Education/District Assessment Coordinator: None.
- E. School Board President’s Report: None.

***X. POLICY REVIEW AND DEVELOPMENT***

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- A. 2nd reading: Policy 345.72 – Commencement
- B. 2nd reading: Policy 454 – Child Abuse/Neglect
- C. 2nd reading: Policy 552 – Wages and Insurance
- D. 2nd reading: Policy 523.1 – Employee Social Media and Electronic Communication

***XI. COMMUNICATIONS/ANNOUNCEMENTS***

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Dr. Hibner commended all of the people involved with the referendum and the work it took to complete the construction of the new elementary school. In addition, the time and efforts of Robert Ellis - Building and Grounds, Kathy Zwirgzdas – Business Manager, and Lindsey Harris - Principal. Dr. Hibner also recognized the board for passing the personalized learning policy – state-wide and even nation-wide recognized – Cesa #11 in Turtle Lake had East Troy speak last week on personalized learning.

***XII. BOARD OF EDUCATION – FUTURE ITEMS***

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None.

***XIII. ADJOURN TO EXECUTIVE SESSION –***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts, to adjourn to executive session at 8:25 for the discussion of early graduation request, deliberating the use of public funds as it relates to reaching an agreement with private schools for proportionate share use of funds, student busing transportation request as provided under s.s. 19.85(1)(c), 19.85(1)(e) and 118.125. Roll call vote – Steve Lambrechts – yes, Sue Frohling – yes, Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess – yes. Motion carried unanimously.

A motion was made by Dawn Buchholtz and seconded by Ted Zess to reconvene to open session at 9:26 p.m. Motion carried unanimously.

***XIV. RECONVENE TO OPEN SESSION -***

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A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the early graduation request since meeting all stipulations as outlined in the school board policy. Motion carried unanimously.

A motion was made by Dawn Buchholtz and seconded by Sue Frohling to approve of the transportation request per: space availability as determined by the transportation supervisor; for only the 2017 – 2018 school year; and payment received in advance or installments per the daily transportation cost per student as related to school calendar days.

***XV. ADJOURNMENT***

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A motion was made by Dawn Buchholtz and seconded by Martha Bresler to adjourn. Motion carried unanimously. Meeting adjourned at 9:28 p.m.

Respectfully submitted,  
Steve Lambrechts