

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – March 13, 2017**

The East Troy Community School District Board met in regular session on March 13, 2017. The meeting was called to order by President, Ted Zess at 6:03 p.m. followed by the Pledge of Allegiance. Board members present were Martha Bresler, Dawn Buchholtz, Steve Lambrechts, and Ted Zess. Sue Frohling arrived at 6:30. Also present were Dr. Christopher Hibner, Daphne Kohnke, Kathy Zwirgzdas, administrators/supervisors, two student representatives, one guest, and one reporter. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts for approval of the agenda and the amended agenda as posted. Motion carried unanimously. Dr. Hibner explained why the agenda was amended – due to information received today that the Governor would like to speak next Monday at East Troy Schools. However, because of the time associated to the change in the amended agenda, Dr. Hibner stated to ensure compliance with open meetings law, he recommended to not utilize the amended agenda with this new action item, but to post a special meeting tomorrow for 6:15 p.m. to ensure proper notification. Dawn Buchholtz made a motion to reject the amended agenda, Steve Lambrechts seconded the motion. Motion carried unanimously. (Special meeting posted for 6:15 Tuesday, March 14.)

V. APPROVAL OF MINUTES

A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the minutes of the February 13, 2017 regular board meeting minutes. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Tim Griffin spoke on wants and needs – tech ed department (more welders), robotics, fab lab, and staffing needs for the sciences. He advocated for the school board to promote an operational referendum. He also asked for the Elementary outdoor classroom to be re-evaluated.

VII. FINANCIAL REPORT

Martha Bresler made a motion to approve the February 2017 payments in the amount of \$3,241,477.38 and receipts in the amount of \$4,033,245.93 as reflected on the financial statements. Dawn Buchholtz seconded the motion. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Prairie View and Little Prairie drop off and pickup pattern proposal: Lindsey Harris and Mark Weerts presented the plan for parent and bus transportation at the elementary schools for 17-18.
- B. Approval of agenda related to Governor providing remarks at East Troy School District: Tabled as discussed during the approval of the agenda.
- C. Dental self-funding option: Ted Zess made a motion to approve the self-funding option. Dawn Buchholtz seconded the motion and the motion carried unanimously.
- D. Approval of one-time expenditures during 2017-2018 school year : Martha Bresler made a motion to continue with the bus garage renovations and delay the Brett Miller improvements pending future status of funds. Dawn Buchholtz seconded the motion. Motion carried unanimously.
- E. Youth options requests – 1st semester for 2017-18 school year: Ted Zess made a motion to approve the youth options requests. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- F. Approval of 2017 Summer School Course Booklet: Ted Zess made a motion to approve the summer school course booklet. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- G. Staffing retirements: Dawn Buchholtz made a motion to approve the retirements of Lisa Pease and Vicki Ksobiech. Ted Zess seconded the motion, and the motion carried unanimously.
- H. Staffing resignation: Dawn Buchholtz made a motion to approve the resignation of Brian Wegener. Martha Bresler seconded the motion, and the motion carried unanimously.
- I. Approval of donation(s): Ted Zess made a motion to approve the Meemic grant and table the Meijer donation. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- J. Discussion and approval of change order request(s): Ted Zess made a motion to approve the PCI #45 (change order greater than \$5,000) for the sidewalk \$11,608. Dawn Buchholtz seconded the motion and the motion carried.
- K. Revised Athletic Handbook for Coaches: Ted Zess made a motion to approve the handbook. Dawn Buchholtz seconded the motion. Motion carried.

- L. Eliminate policy 762 (Contract/Vendor Agreements): Dawn Buchholtz made a motion to approve the removal of the policy. Martha Bresler seconded the motion. Motion carried.
- M. Choose Board of Canvassers of election in April: Martha Bresler made a motion to approve Tim Griffin, Ted Zess, and Stacey Kuehn as the board of canvassers. Dawn Buchholtz seconded the motion. Motion carried.
- N. Notice of election of School Board Member: Dr. Hibner read the notice.
- O. Discussion and action, if appropriate, regarding proposal brought forth related to potential acquisition of additional property at Prairie View and Little Prairie site: Moved to executive session.
- P. Discussion and action, if appropriate, related to professional staff employment early retirement request for consideration: Moved to executive session.
- Q. Preliminary staffing proposals – from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years: Moved to executive session.
- R. Professional staff employment – contract renewal/non-renewal: Moved to executive session.
- S. Discussion and action, if appropriate, pertaining to payment periods for employees: Moved to executive session.
- T. Administration and Supervisory contracts per Statute 118.24(6): Moved to executive session.
- U. Evaluation of District Administrator: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report: None.
- B. Business Manager Report: Kathy Zwirgzdas reviewed the biennial OPEB actuarial study and informed of the need for a TID contact for the Village of Mukwonago (will be Kathy Zwirgzdas).
- C. Director of Instruction Report: Update related to Youth Options – courses requested, # of students, etc.
- D. Director of Special Education/District Assessment Coordinator: Kate Harder reported on a pupil non-discrimination self-evaluation.
- E. Student Representatives Report: Reported on the upcoming blood drive, spring sports starting, hosting an FFA speaking contest, RVCC student hosting, a play, solo and ensemble, and Winter Homecoming a week from Saturday.
- F. School Board President's Report: None.

X. POLICY REVIEW AND DEVELOPMENT

- A. 2nd reading: 751 – Student Transportation Services
- B. 2nd reading: New policy (761) related to Food Service Meal Charging
- C. 1st reading: 345.71 – Early graduation policy
- D. 1st reading: 343.3 – Youth Options

XI. COMMUNICATIONS/ANNOUNCEMENTS

April 7th, our choir has been selected to do the National Anthem at a Brewer's game (against the Cubs). Also, congratulations to another great Band-o-Rama and to the many students recognized via solo ensemble with medals and honors related choir and band student. Gifted and Talented Bowl competition yielded great results for middle school students. Finally, a thank you for the Dr. Seuss book creations of imaginative words by our elementary students.

XII. BOARD OF EDUCATION – FUTURE ITEMS

None.

XIII. ADJOURN TO EXECUTIVE SESSION –

A motion was made by Dawn Buchholtz and seconded by Martha Bresler, to adjourn to executive session at 8:25 for the discussion of a proposal brought forth related to the potential acquisition of additional property at Prairie View and Little Prairie site, of a professional staff employment early retirement request for consideration, preliminary staffing proposals – from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years, professional staff employment – contract renewal/non-renewal, payment periods for employees, administration and supervisory contracts per Statute 118.24(6), and evaluation of District Administrator as provided under s.s. 19.85(1)(c). Roll call vote – Steve Lambrechts – yes, Sue Frohling – yes, Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess – yes. Motion carried unanimously.

XIV. RECONVENE TO OPEN SESSION -

A motion was made by Dawn Buchholtz and seconded by Ted Zess to reconvene to open session at 10:42 p.m. Motion carried unanimously.

Dawn Buchholtz made a motion to change the 17-18 pay cycles to 20 pays for school year employees, with the option of 24 pays, for compliance, but 24 deductions in both options as presented. Martha Bresler seconded the motion. Motion carried unanimously. Ted Zess made a motion to approve

Mike Clark's early retirement request under the parameters presented. Dawn Buchholtz seconded the motion. Motion carried unanimously. Ted Zess made a motion to approve Sandy Schubert's retirement at the end of the school year request under the parameters presented. Dawn Buchholtz seconded the motion. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Sue Frohling to adjourn. Motion carried unanimously. Meeting adjourned at 10:44 p.m.

Respectfully submitted,

Steve Lambrechts