

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – February 13, 2017**

The East Troy Community School District Board met in regular session on February 13, 2017. The meeting was called to order by President, Ted Zess at 6:04 p.m. followed by the Pledge of Allegiance. Board members present were Martha Bresler, Dawn Buchholtz, and Ted Zess. and student representative Heather Nowatske. Dr. Christopher Hibner, Daphne Kohnke, administrators/supervisors, one community member, two staff members and one reporter. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholz and seconded by Martha Bresler for approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Dawn Buchholz and seconded by Martha Bresler to approve the minutes of the January 23, 2017 regular board meeting minutes. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

VII. FINANCIAL REPORT

Martha Bresler made a motion to approve the January 2017 payments in the amount of \$2,287,791.65 and receipts in the amount of \$7,152,615.99 as reflected on the financial statements. Dawn Buchholz seconded the motion. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Approval of donations: Dawn Buchholtz made a motion and seconded by Martha Bresler to accept the donation to the school library. Motion carried unanimously. The representative from Farmer's Insurance returned to offer more information regarding last month's request. Dawn Buchholtz made a motion to accept the donation from Farmer's Insurance. Martha Bresler seconded the motion. Motion carried unanimously.

- B. Soccer Co-op between District of East Troy and District of Palmyra-Eagle for 2017-2018 school year: Mr. Oldenburg reported to the board regarding the informational meeting held between the District of East Troy and the District of Palmyra-Eagle regarding the Co-op. Mr. Oldenburg is recommending that ETSCD maintain the approval of the merger approved at the January 9th board meeting.
- C. Update of welding area as related to scope of referendum projects: Mr. Kitslaar reported out regarding the number of students registered for the high school welding courses as well as the number of students using the welding booths during the class time. We will regularly monitor the use and need for additional welders as needed.
- D. Discussion and approval of change order request(s): Dawn Buchholtz made a motion to approve the change orders greater than \$5,000. Martha Bresler seconded the motion and the motion carried.
- E. Revised Coaches Athletic Handbook: The board recommended waiting to approve the handbook until next month in order to have additional time to review the revisions brought forth this evening. As well as allowing absent board members an opportunity to review those revisions as well.
- F. Preliminary staffing proposals: from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years.
- G. Professional staff employment – contract renewal/non-renewal: Moved to executive session.
- H. Administration and Supervisory contracts per Statute 118.24(6): Moved to executive session.
- I. Evaluation of District Administrator: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report: None.
- B. Business Manager Report: 2nd Friday in January enrollment count was up by 3 students from the fall enrollment count.
- C. Director of Instruction Report: Elementary Literacy (Reading) update, Mrs. McBurney, district reading specialist, reported out on the progress towards the planning and delivery of new literacy resources.
- D. Director of Special Education/District Assessment Coordinator: None.
- E. Student Representatives Report: Winter Homecoming was pushed back a week due to ACT testing.
- F. School Board President's Report: None

X. POLICY REVIEW AND DEVELOPMENT

A. *1st Reading:* 751 – Student Transportation Services

B. *1st Reading:* New Policy related to Food Service Meal Charging

XI. COMMUNICATIONS/ANNOUNCEMENTS

Dr. Hibner shared a letter of intent to resign from Mary Rubach and shared how much she'll be missed. Congratulations to Deb Leising for being awarded a grant towards her accounting coursework at East Troy High School.

XII. BOARD OF EDUCATION – FUTURE ITEMS

None.

XIII. ADJOURN TO EXECUTIVE SESSION –

A motion was made by Dawn Buchholtz and seconded by Martha Bresler, to adjourn to executive session at 7:52 p.m. for the discussion of preliminary staff proposals, professional staff employment – renewal/nonrenewal, administration / supervisory contracts and evaluation of district administrator as provided under s.s. 19.85(1)(b) and 19.85(1)(c). Roll call vote –Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess – yes. Motion carried unanimously.

XIV. RECONVENE TO OPEN SESSION

XV. ADJOURNMENT

A motion was made by Dawn Buchholtz and seconded by Ted Zess to adjourn. Motion carried unanimously. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Ted Zess